



Seating Capacity

End on configuration
200

Rental Rates (w.e.f. 01 September 2024)

	Arts Hire / NPO ¹	Standard Hire
Set up / Rehearsal		
4 Hours	S\$400	S\$800
Additional Hour	S\$150	S\$250
Event		
4 hours OR 15% of Gross Ticket Sales (whichever is higher)	S\$800	S\$1,200
Additional Hour	S\$250	S\$350
Peak Surcharge ²	S\$300	S\$300
Dark Day ³	S\$500	S\$650

¹ NPO rates apply only to Singapore government agencies and registered non-profit organisations

² Peak rates are applicable on Friday, Saturday, Sunday, Eve of Public Holiday and Public Holiday

³ Maximum of one Dark Day allowed for every six consecutive days of booking

STUDIO THEATRE

MISCELLANEOUS CHARGES

MANPOWER

	Technician	Usher
0800hrs to 2300hrs	S\$24/pax/hr	S\$16/pax/hr
2300hrs to 0800hrs	S\$34/pax/hr	S\$22/pax/hr

(Per hour basis, minimum 4 hours, manpower charges shall be borne by hirer)

EQUIPMENT

	Per Day	Per Week
Steinway D Grand Piano (For Concert Hall only)	CH: S\$600	-
Projector w/ Screen	CH: S\$800 DT: S\$600 ST: S\$400	CH: S\$3,200 DT: S\$2,400 ST: S\$1,600
Wireless Handheld Microphone (First 4pcs FOC; Batteries Chargeable)	S\$40	S\$150
Head-worn Microphone w/ Body-pack	S\$40	S\$150
Moving Light (ROBÉ)	\$20	\$80
Haze Machine	\$55	\$200
Smoke Machine	\$60	\$240

(Not Applicable for Gallery)

Venue Hire rates do not include manpower and chargeable equipment.

It is important to note that some events require additional Ushers, Housekeeping and Maintenance staff, and other consumables. In such instances, there will be additional charges based on the requirements of each hire.

COMMONLY ASKED QUESTIONS

How far ahead are the venues open for booking?

- Booking requests can be submitted 24 months in advance

What is the minimum booking?

- Venues are at their default state before the start of any booking, venue set-up is required in the booking schedule based on the event requirements
- Base booking of a 4-hour Performance block is required for any venue booking, except for the Gallery
- Venues will need to be reinstated to its default setting after the event
- The above stated time and costs will have to be factored into the venue booking hours and manpower charges

What kind of events are not suitable to be held at SOTA venues?

- Events and/or performances with content that is deemed controversial, provocative or offensive in nature
- Exhibitions, artworks and/or publicity materials should not be suggestive and/or sexual in nature, contain expletives, of contentious racial or religious issues/references, prompting violent, anti-government, anti-religious sentiments, or portrayal of political or sexual orientation references, alternative sexualities, fetishes or addictions

Is it compulsory to use SOTA's technicians?

- It is compulsory to use SOTA's technicians
- Hirers may use own technicians in addition to SOTA's technicians

Do all events need to be ticketed?

- All events/performances held in SOTA venues require tickets
- Hirers may appoint own preferred ticketing agent
- Ticket sales commission is applicable if the gross ticket sales of each show is higher than the corresponding performance block charge

For more information on venue booking, please contact
venuebookings@sota.edu.sg

CONTACT US



PHONE

+65 6594 8492 / 8452 / 8457



ADDRESS

1 Zubir Said Drive, Singapore 227968



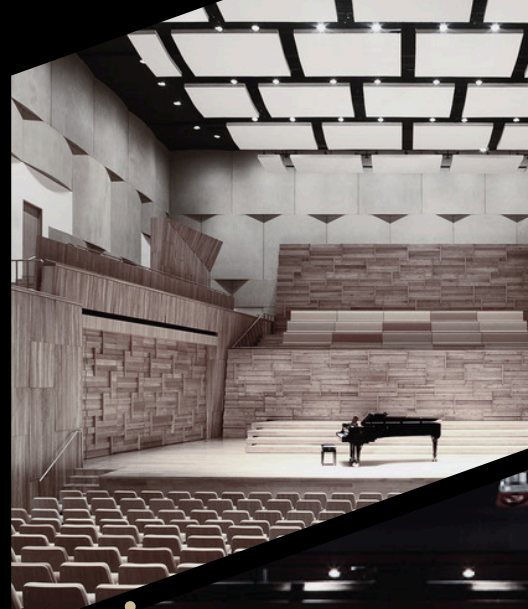
WEBSITE

www.sota.edu.sg/venues-and-retail



EMAIL

venuebookings@sota.edu.sg



STUDIO THEATRE HIRE RATE (valid till 31 August 2024)

	NPO Hire		Non – NPO Hire	
	Performance	Non-Performance (rehearsal/ set-up/ bump-out)	Performance	Non-Performance (rehearsal/ set-up/ bump-out)
Initial 4 Hours (minimum 4-hour block)	S\$800 or 15% of gross ticket sales, whichever is higher	S\$400	S\$1,000 or 15% of gross ticket sales, whichever is higher	S\$600
Additional Hour	S\$250	S\$150	S\$300	S\$200
Peak Surcharge (Fri, Sat, Sun, Public Holiday & Eve of Public Holiday)	S\$300		S\$300	
Dark Day Rate	S\$350		S\$500	

Endstage Configuration	200
Total Max Capacity	220

NPO Hire: *NPO rates apply only to Singapore government agencies and registered non-profit organizations.

Performance/ Event Packages include selected equipment, general cleaning and up to 4 ushers.

Venue Hire packages do not include technical manpower crew and other consumables. It is important to note that some events require additional Ushers, Housekeeping and Maintenance staff. In such instances, there will be additional charges based on the requirements of each hire.

Please note:

- 1) Charges are subject to change without prior notice at venue's discretion.
- 2) All rates are subject to prevailing GST (Government Service Tax).
- 3) Hirers will be charged according to the actual usage of the venue, equipment, facilities, manpower, transport allowance, etc.
- 4) Late payment interest of 6.5% p.a. will be levied for payments received after the due date.

MISCELLANEOUS CHARGES

MANPOWER CHARGES (valid till 31 August 2024)

(Per hour basis, minimum 4 hours, crew allowance shall be borne by hirer)

	0800hrs to 2329hrs Per Hour (Per Pax)	2330hrs to 0759hrs Per Hour (Per Pax)
Technician (Crew)	S\$24	S\$34
Usher (Front-Of-House)	S\$16	S\$22

EQUIPMENT RENTAL CHARGES (valid till 31 August 2024)

	Per Day Rate	Per Week Rate
Projector w/Screen (6,000 lumens)	S\$400/set	N.A.
Wireless Handheld Microphone (First 4pcs FOC; batteries chargeable)	S\$20/unit (For subsequent piece; batteries included)	N.A.
Head-worn Microphone w/Body-pack	S\$20/set	S\$80/set
Moving Light (Clay Paky Alpha Wash/Spot)	S\$15/unit	S\$60/unit
Haze Machine	S\$54/unit	S\$216/unit
Smoke Machine	S\$60/unit	S\$240/unit

Venue Hire packages do not include technical manpower crew and other consumables. It is important to note that some events require additional Ushers, Housekeeping and Maintenance staff, and other consumables. In such instances, there will be additional charges based on the requirements of each hire.

Please note:

- 1) Charges are subject to change without prior notice at venue's discretion.
- 2) All rates above are effective as of 01 June 2023.
- 3) All rates are subject to prevailing GST (Government Service Tax).
- 4) Hirers will be charged according to the actual usage of the venue, equipment, facilities, manpower, transport allowance, etc.
- 5) Late payment interest of 6.5% p.a. will be levied for payments received after the due date.